



Atoms for Peace and Development

الوكالة الدولية للطاقة الذرية

国际原子能机构

International Atomic Energy Agency

Agence internationale de l'énergie atomique

Международное агентство по атомной энергии

Organismo Internacional de Energía Atómica

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In reply please refer to: EVT2205604

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The Secretariat of the International Atomic Energy Agency (IAEA) presents its compliments to the IAEA's Member States and has the honour to draw their attention to the **Technical Meeting on the Status and Trends in Spent Fuel and Radioactive Waste Management** (hereinafter referred to as "event") to be held at the IAEA's Headquarters in Vienna, Austria, from **14 to 16 February 2023**.

In addition, the event will allow for virtual participation via Cisco Webex.

The purpose of the event is for Member States to share information on the status and trends in their national radioactive waste and spent fuel management programmes.

The attached Information Sheet provides further details of the event.

The event will be held in English.

Member States are invited to designate one or more participants for this event. Member States are strongly encouraged to identify women participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event. The application for financial support should be made at the time of designating the participant(s) using the attached Grant Application Form (Form C).

It should be noted that compensation is not payable by the IAEA for any damage to or loss of personal property. The IAEA also does not provide health insurance coverage for participants in IAEA events. Arrangements for private insurance coverage on an individual basis should therefore be made. The IAEA will, however, provide insurance coverage for accidents and illnesses that clearly result from any work performed for the IAEA.

Designations should be submitted to the IAEA through the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) not later than **30 December 2022** using the attached Participation Form (Form A). Completed and authorized Participation Forms should be sent either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Copies should be sent by email to the Scientific Secretary of the event, Ms Merle Lust, Division of Nuclear Fuel Cycle and Waste Technology, Department of Nuclear Energy (Email: M.Lust@iaea.org), and to the Administrative Secretary, Ms Marina Tolstenkova (Email: M.Tolstenkova@iaea.org). The Scientific Secretary of the event will liaise with the participants directly concerning further arrangements, including travel details, as appropriate, once the official designations have been received.

The IAEA takes no responsibility for, and the provider of the virtual meeting services has represented and warranted that the Services shall not contain, and that no end user shall receive from the software used to hold the virtual meeting, any virus, worm, trap door, back door, timer, clock, counter or other limiting routine, instruction or design, or other malicious, illicit or similar unrequested code, including surveillance software or routines which may, or is designed to, permit access by any person, or on its own, to erase, or otherwise harm or modify any data or any system, server, facility or other infrastructure of any end user (collectively, a “Disabling Code”).

The Secretariat of the International Atomic Energy Agency avails itself of this opportunity to renew to the IAEA’s Member States the assurances of its highest consideration.



2022-12-02

Enclosures: Information Sheet
 Participation Form (Form A)
 Grant Application Form (Form C)



IAEA

International Atomic Energy Agency

Atoms for Peace and Development

Technical Meeting on the Status and Trends in Spent Fuel and Radioactive Waste Management

IAEA Headquarters, Vienna, Austria
and virtual participation via Cisco Webex

14–16 February 2023

Ref. No.: EVT2205604

Information Sheet

Introduction

The project Status and Trends in Spent Fuel and Radioactive Management is a collaborative effort between the IAEA, OECD Nuclear Energy Agency and the European Commission. The project is intended to provide, at regular intervals, a report providing a condensed international overview, based on national input information, on:

- Global status and trends on spent fuel and radioactive waste management.
- spent fuel inventories and
- radioactive waste inventories (i.e. any material which is considered as radioactive waste in national waste management systems).

The project began in 2014 and the report from the first cycle was published in January 2018. The first report was undertaken as a pilot study, intended to establish the general content and method of working for subsequent reports, which would then be published on a 3-year cycle. It provided data on national and global inventories of spent fuel and radioactive waste and an analysis of national arrangements and programmes for the management of these materials. The preparation of the report involved representatives from the Member States of the IAEA and from other international organizations, including the World Nuclear Association.

The second cycle, which was more analysis driven, has been finalized and the report was published in 2022. The third report is in preparation and in this process the outcomes of the Joint Convention Review Meeting (held in 2022) are also taken into account. The aims of the meeting include getting feedback to the report published in 2022, as well as to the draft of the next revision.

Objectives

The purpose of the event is for Member States to share information on the status and trends in their national radioactive waste and spent fuel management programmes.

The objective of the annual meeting is to get the feedback on the previous reports and to get the input for the third cycle of the Status and Trends Project on Spent Fuel and Radioactive Waste and to define the relevant trends, which will be reflected in the next report.

Target Audience

Experts in spent fuel and radioactive waste management.

Working Language(s)

English.

Expected Outputs

The inputs for drafting next revision of the “Status and Trends in Spent Fuel and Radioactive Waste Management” report. Goals for the next technical meeting will include feedback from the 2nd report, sharing orientation of 3rd report and getting input for 3rd report. Additionally, there will be 2 topical sessions, which will help with the needed input to the third report.

Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **30 December 2022**. Participants who are members of an organization invited to attend are requested to send the **Participation Form (Form A)** through their organization to the IAEA by the above deadline.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required

Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made using the **Grant Application Form (Form C)**, which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by **30 December 2022**.

Venue

The event will be held at the Vienna International Centre (VIC), where the IAEA's Headquarters are located. Participants must make their own travel and accommodation arrangements.

General information on the VIC and other practical details, such as a list of hotels offering a reduced rate for IAEA participants, are listed on the following IAEA web page:

www.iaea.org/events.

Participants are advised to arrive at Checkpoint 1/Gate 1 of the VIC one hour before the start of the event on the first day in order to allow for timely registration. Participants will need to present an official photo identification document in order to be admitted to the VIC premises.

Visas

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since

Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

IAEA Contacts

Scientific Secretary:

Ms Merle Lust

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AUSTRIA

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Fax: +43 1 26007

Email: M.Lust@iaea.org

Administrative Secretary:

Ms Marina Tolstenkova

Division of Nuclear Fuel Cycle and Waste Technology
Department of Nuclear Energy
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA

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Fax: +43 1 26007

Email: M.Tolstenkova@iaea.org

Subsequent correspondence on scientific matters should be sent to the Scientific Secretary/Secretaries and correspondence on other matters related to the event to the Administrative Secretary.

Participation Form

Technical Meeting on the Status and Trends in Spent Fuel and Radioactive Waste Management

IAEA Headquarters Vienna, Austria: and virtual participation via Cisco Webex

14–16 February 2023

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary M.Lust@iaea.org and to the Administrative Secretary M.Tolstenkova@iaea.org.

Deadline for receipt by IAEA through official channels: 30 December 2022

Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms
Institution:		
Full address:		
Tel. (Fax):		
Email:		
Nationality:	Representing following Member State/non-Member State/entity or invited organization:	
If/as applicable: Do you intend to submit a paper? Yes <input type="checkbox"/> No <input type="checkbox"/> Would you prefer to present your paper as a poster? Yes <input type="checkbox"/> No <input type="checkbox"/> Title: I plan to attend virtually: Yes <input type="checkbox"/> No <input type="checkbox"/>		

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. The IAEA may also use the contact details of Applicants to inform them of the IAEA's scientific and technical publications, or the latest employment opportunities and current open vacancies at the IAEA. These secondary purposes are consistent with the IAEA's mandate.

Grant Application Form

Technical Meeting on the Status and Trends in Spent Fuel and Radioactive Waste Management

IAEA Headquarters, Vienna, Austria and virtual participation via Cisco Webex
 14–16 February 2023

To be completed by the applicant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary M.Lust@iaea.org and to the Administrative Secretary M.Tolstenkova@iaea.org.

Deadline for receipt by IAEA through official channels: 30 December 2022

Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms:
Mailing address:	Tel.:	
	Fax:	
	Email:	
Date of birth (yy/mm/dd):	Nationality:	
I plan to attend virtually:	Yes <input type="checkbox"/> No <input type="checkbox"/>	

1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended	
			from	to

2. Recent employment record (starting with your present post):

Name and place of employer/ organization	Title of your position	Type of work	Years worked	
			from	to

3. Description of work performed over the last three years:

4. Institute's/Member State's programme in field of event:

Date: **Signature of applicant:** _____

Date: **Name, signature and stamp of Ministry of Foreign Affairs, Permanent Mission
to the IAEA or National Atomic Energy Authority** _____