



*Atoms for Peace and Development*

الوكالة الدولية للطاقة الذرية

国际原子能机构

International Atomic Energy Agency

Agence internationale de l'énergie atomique

Международное агентство по атомной энергии

Organismo Internacional de Energía Atómica

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The Secretariat of the International Atomic Energy Agency (IAEA) presents its compliments to the IAEA's Member States and has the honour to draw their attention to the **Technical Meeting on Industrial Involvement to Support a National Nuclear Power Programme** (hereinafter referred to as "event") to be held at the IAEA's Headquarters in Vienna, Austria, from **31 January to 3 February 2023**.

In addition, the event will allow for virtual participation via Cisco Webex.

The purpose of the event is to gather input from both external experts and Member States for the development of a revision of *Industrial Involvement to Support a National Nuclear Power Programme* (IAEA Nuclear Energy Series No. NG-T-3.4), taking into consideration a phased approach based on the IAEA's Milestones approach and case studies of embarking and expanding countries.

The attached Information Sheet provides further details of the event.

The event will be held in English.

Member States are invited to designate one or more participants for this event. Member States are strongly encouraged to identify women participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event. The application for financial support should be made at the time of designating the participant(s) using the attached Grant Application Form (Form C).

It should be noted that compensation is not payable by the IAEA for any damage to or loss of personal property. The IAEA also does not provide health insurance coverage for participants in IAEA events. Arrangements for private insurance coverage on an individual basis should therefore be made. The IAEA will, however, provide insurance coverage for accidents and illnesses that clearly result from any work performed for the IAEA.

Designations should be submitted to the IAEA through the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) not later than **23 December 2022** using the attached Participation Form (Form A). Completed and authorized Participation Forms should be sent either by email to: [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org) or by fax to: +43 1 26007 (no hard copies needed). Copies should be sent by email to the Scientific Secretary of the event, Ms Stephanie Seely, Division of Nuclear Power, Department of Nuclear Energy (Email: [S.Seely@iaea.org](mailto:S.Seely@iaea.org)) and to the Administrative Secretary, Ms Valentyna Dzyubenko

(Email: [V.Dzyubenko@iaea.org](mailto:V.Dzyubenko@iaea.org)). The Scientific Secretary of the event will liaise with the participants directly concerning further arrangements, including travel details, as appropriate, once the official designations have been received.

The IAEA takes no responsibility for, and the provider of the virtual meeting services has represented and warranted that the Services shall not contain, and that no end user shall receive from the software used to hold the virtual meeting, any virus, worm, trap door, back door, timer, clock, counter or other limiting routine, instruction or design, or other malicious, illicit or similar unrequested code, including surveillance software or routines which may, or is designed to, permit access by any person, or on its own, to erase, or otherwise harm or modify any data or any system, server, facility or other infrastructure of any end user (collectively, a “Disabling Code”).

The Secretariat of the International Atomic Energy Agency avails itself of this opportunity to renew to the IAEA’s Member States the assurances of its highest consideration.



2022-11-22

Enclosures: Information Sheet

Participation Form (Form A)

Grant Application Form (Form C)



**IAEA**

International Atomic Energy Agency

*Atoms for Peace and Development*

# **Technical Meeting on Industrial Involvement to Support a National Nuclear Power Programme**

**IAEA Headquarters Vienna, Austria**  
and virtual participation via Cisco Webex

**31 January –03 February 2023**

**Ref. No.: EVT2102955**

## **Information Sheet**

### **Introduction**

A nuclear power programme is a major undertaking requiring careful planning, preparation and investment in time, institutions, and human resources. While nuclear power is not alone in this respect, it is different because of the perception associated with using nuclear material, and the safety, security, and safeguards requirements.

The International Atomic Energy Agency's (IAEA's) *Milestones Approach in the development of a National infrastructure for Nuclear Power* (IAEA Nuclear Energy Series No. NG-G-3.1 (Rev. 1)) sets out a framework that is intended to help Member States considering or already embarking on new or expanding existing nuclear power programmes. It identifies 19 infrastructure issues that should be addressed in each of three phases of the development of a nuclear power programme. One of these 19 infrastructure issues is focused on Industrial Involvement in new nuclear power programmes.

In 2016, the Agency published the Nuclear Energy Series NG-T-3.4 *Industrial Involvement to Support a National Nuclear Power Programme*. This publication addresses all relevant issues related to industrial involvement for a new or expanding NPP, and suggests good practices drawn from

international experience that would allow the study to proceed promptly, safely and to high quality standards. In 2020, during the review of the Nuclear Infrastructure Bibliography, the report Industrial Involvement to Support a National Nuclear Power Programme No. NG-T-3.4 was identified as a candidate for revision to reflect the latest practices in Member States.

As a key document in the Nuclear Power Infrastructure Bibliography, the revised publication is structured to align with phases based on the Milestones Approach. The revised document identifies actions and level of efforts to prepare the local industrial capabilities during the three phases of development of infrastructure for a nuclear power programme and different strategies in considering an adoption of new technology, etc.

The proposed revision would also emphasize interfaces with the other infrastructure issues and lessons learned from the previous INIR missions conducted to date and other relevance publications and newly raised issues such as industrial involvement in the case of SMRs and experience of countries that successfully launched nuclear power plants in recent years.

## **Objectives**

The objective of the Technical Meeting is

- to discuss the draft of the revised publication and collect comments from the participants
- to gather Member States' experience and current practice on industrial involvement for their nuclear power projects for the development of case studies;
- to provide a platform for exchanging information and relevant lessons learned from Member State experience on various topics of industrial involvement;

## **Expected Outcome**

Identify areas where the draft document should be improved and consolidate a table of comments to be addressed at the next draft version.

A better understanding by countries on the broader objectives of industrial involvement for a NPP, its time location within the programme schedule, its main assumptions and preconditions, the project stakeholders, the goals and the objectives.

## **Target Audience**

The target audience are countries in phases 2 and 3 of the Milestones Approach and countries expanding their existing programmes and that have already experience in the field of industrial involvement

Participants should have a good working knowledge of English to enable them to actively contribute to the discussions.

## Working Language(s)

English

## Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **23 December 2022**. Participants who are members of an organization invited to attend are requested to send the **Participation Form (Form A)** through their organization to the IAEA by above deadline.

Participants are invited prior to the meeting to visit IAEA's [E-learning Modules for Nuclear Newcomers](#), particularly [Optimizing local industrial Involvement](#).

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. Further information can be found in the [Data Processing Notice](#) concerning IAEA InTouch+ platform.

## Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made using the **Grant Application Form (Form C)** which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by **23 December 2022**.

## Venue

The event will be held at the Vienna International Centre (VIC) where the IAEA's Headquarters are located. Participants must make their own travel and accommodation arrangements.

General information on the VIC and other practical details, such as a list of hotels offering a reduced

rate for IAEA participants, are listed on the following [IAEA events web page](#).

Participants are advised to arrive at Checkpoint 1/Gate 1 of the VIC one hour before the start of the event on the first day in order to allow for timely registration. Participants will need to present an official photo identification document in order to be admitted to the VIC premises.

## **Visas**

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

## **Organization**

### **Scientific Secretaries**

#### **Ms Stephanie Seely**

Division of Nuclear Power  
Department of Nuclear Energy  
International Atomic Energy Agency  
Vienna International Centre  
PO Box 100  
1400 VIENNA  
AUSTRIA  
Tel.: +43 1 2600 22890  
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#### **Mr Pedro Dieguez Porras**

Nuclear Power Engineering Section  
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### **Administrative Secretary**

**Ms Valentyna Dzyubenko**

Division of Nuclear Power  
Department of Nuclear Energy  
International Atomic Energy Agency  
Vienna International Centre  
PO Box 100  
1400 VIENNA  
AUSTRIA  
Tel.: +43-1-2600-26736  
Fax: +43 1 26007  
Email: [V.Dzyubenko@iaea.org](mailto:V.Dzyubenko@iaea.org)

Subsequent correspondence on scientific matters should be sent to the Scientific Secretary and correspondence on other matters related to the event to the Administrative Secretary.



# Participation Form

## Technical Meeting on Industrial Involvement to Support a National Nuclear Power Programme

IAEA Headquarters Vienna, Austria and virtual participation via Cisco Webex

31 January –3 February 2022

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org) or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary [S.Seely@iaea.org](mailto:S.Seely@iaea.org) and to the Administrative Secretary [V.Dzyubenko@iaea.org](mailto:V.Dzyubenko@iaea.org).

Participants who are members of an invited organization can submit this form to their organization for subsequent transmission to the IAEA.]

### Deadline for receipt by IAEA through official channels: 23 December 2022

Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms
Institution:		
Full address:		
Tel. (Fax):		
Email:		
Nationality:	Representing following Member State/non-Member State/entity or invited organization:	
If/as applicable: Do you intend to submit a paper?                      Yes <input type="checkbox"/> No <input type="checkbox"/> Would you prefer to present your paper as a poster?      Yes <input type="checkbox"/> No <input type="checkbox"/> Title: I plan to attend virtually:                                      Yes <input type="checkbox"/> No <input type="checkbox"/>		

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. The IAEA may also use the contact details of Applicants to inform them of the IAEA's scientific and technical publications,

or the latest employment opportunities and current open vacancies at the IAEA. These secondary purposes are consistent with the IAEA's mandate.

# Grant Application Form

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31 January –3 February 2022

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**Deadline for receipt by IAEA through official channels: 23 December 2022**

Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms:
Mailing address:	Tel.:	
	Fax:	
	Email:	
Date of birth (yy/mm/dd):	Nationality:	
I plan to attend virtually:	Yes <input type="checkbox"/> No <input type="checkbox"/>	

### 1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended	
			from	to

### 2. Recent employment record (starting with your present post):

Name and place of employer/ organization	Title of your position	Type of work	Years worked	
			from	to

### 3. Description of work performed over the last three years:

### 4. Institute's/Member State's programme in field of event:

Date: \_\_\_\_\_ Signature of applicant: \_\_\_\_\_

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**Date:** **Name, signature and stamp of Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority** \_\_\_\_\_