



Seventh Technical Meeting on the International Project on Decommissioning of Small Medical, Industrial and Research Facilities

Hosted by the

Government of Denmark

through the

Danish Health Authority

Copenhagen, Denmark

9 - 13 October 2023

Ref. No.: EVT2206060

Information Sheet

Introduction

Decommissioning of small facilities was not systematically addressed at an international level in the past. The IAEA launched the International Project on Decommissioning of Medical, Industrial and Research Facilities (MIRDEC) at the 1st TM held in June 2018, when the relevant experiences from MS were presented and discussed, and the needs for assistance and cooperation analysed. In 2019 one meeting of the MIRDEC Coordination Group was held. The 2nd TM was held in February 2020, which included parallel sessions of the 5 Working Groups and 1-day workshop on characterization for decommissioning purposes. The 3rd TM was held in May 2021, which included parallel sessions of the 5 Working Groups and 1-day workshop on clearance of radioactive materials and waste from the regulatory control. The 4th TM was held in November 2021, which included parallel sessions of the 5 Working Groups and 1-day workshop on safety-related documentation for decommissioning. The 5th TM was held in May 2022 in Brussels, Belgium, and included two site visits to the facilities in Belgium that are under decommissioning or planned to be decommissioned, as well as parallel sessions of the 5 Working Groups. The 6th TM was held in March 2023 in Cairo, Egypt, and included site visit to the Egyptian Iron and Steel Company, where decommissioning activities of source-based facilities were

carried out. This TM is the seventh Technical Meeting of the project and will focus on preparation of case studies on decommissioning of different types of small facilities that are of primary interest to the MS, as well as on development of draft project report. The meeting will also include site visit to the nuclear facilities at Risø operated by Danish Decommissioning.

Objectives

The objective of the Seventh Technical Meeting is to further advance discussions, exchange of experiences and good practices, development of case studies and draft decommissioning plans for selected types of small facilities, as well as showing practical examples of decommissioning during site visits.

Target Audience

The candidates to be nominated should be professionals from national authorities, policy making organizations, regulatory bodies, decommissioning licensee organizations, technical support organizations and service providers that are or will be involved in the planning, implementation or regulatory control of decommissioning of medical, industrial and research facilities. Strong preference will be given to participants who attended the previous project meetings.

Working Language(s)

English

Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **4 July 2022**. Participants who are members of an organization invited to attend are requested to send the **Participation Form (Form A)** through their organization to the IAEA by the above deadline.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. The IAEA may also use the contact details of Applicants to inform them of the IAEA's scientific and technical publications, or the latest employment opportunities and current open vacancies at the IAEA. These secondary purposes are consistent with the IAEA's mandate.

Papers and Presentations

The IAEA encourages participants to give presentations on the work of their respective institutions that falls under the topics listed in above Topics Section.

Participants who wish to give presentations are requested to submit an abstract of their work. The abstract will be reviewed as part of the selection process for presentations. The abstract should be in A4 page format, should extend to no more than pages (including figures and tables) and should not exceed words. It should be sent electronically to Mr Oleksii Tokarevskyi, the Scientific Secretary of the event (see contact details in below Visas Section), not later than . Authors will be notified of the acceptance of their proposed presentations by .

In addition, participants have to submit the abstract together with the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) or their organization for onward transmission to the IAEA not later than .

Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made using the **Grant Application Form (Form C)** which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by **4 July 2022**.

Visas

Participants who require a visa to enter Denmark should submit the necessary application as soon as possible to the nearest diplomatic or consular representative of Denmark.

Organization

Scientific Secretary

Mr Oleksii Tokarevskyi

Division of Radiation, Transport and Waste Safety
Department of Nuclear Safety and Security
International Atomic Energy Agency
Vienna International Centre
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AUSTRIA

Tel.: +43 1 2600 22621

Fax: +43 1 26007

Email: O.Tokarevskyi@iaea.org

Administrative Secretary

Ms Sarah Pulimood

Division of Radiation, Transport and Waste Safety
Department of Nuclear Safety and Security
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA

Tel.: +43 1 2600 24800

Fax: +43 1 26007

Email: S.Pulimood@iaea.org

Subsequent correspondence on scientific matters should be sent to the Scientific Secretary/Secretaries and correspondence on other matters related to the event to the Administrative Secretary.

Participation Form

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To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary, Mr Oleksii Tokarevskiy, Division of Radiation, Transport and Waste Safety, Department of Nuclear Safety and Security (Email: O.Tokarevskiy@iaea.org) and to the Administrative Secretary, Ms Sarah Pulimood, (Email: S.Pulimood@iaea.org).

Participants who are members of an invited organization can submit this form to their organization for subsequent transmission to the IAEA.

Deadline for receipt by IAEA through official channels: 15 August 2023

Family name(s): (same as in passport)		First name(s): (same as in passport)	Mr/Ms
Institution:			
Full address:			
Tel. (Fax):			
Email:			
Nationality:		Representing following Member State/non-Member State/entity or invited organization:	
If/as applicable:			
Do you intend to submit a paper?		Yes	No
Would you prefer to present your paper as a poster?		Yes	No
Title:			

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. Further information can be found in the [Data Processing Notice](#) concerning IAEA InTouch+ platform.

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Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms:
Mailing address:		Tel.:
		Fax:
		Email:
Date of birth (yyyy/mm/dd):		Nationality:

1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended from to	

2. Recent employment record (starting with your present post):

Name and place of employer/ organization	Title of your position	Type of work	Years attended from to	

3. Description of work performed over the last three years:

4. Institute's/Member State's programme in field of event:

Date: _____ **Signature of applicant:** _____

Date: _____ **Name, signature and stamp of Ministry of Foreign Affairs,
Permanent Mission to the IAEA or National Atomic Energy
Authority**
