



**Joint IAEA–NEA
International Reporting System
for Operating Experience (IRS)**

**Technical Meeting for National Coordinators of the
International Reporting System for Operating
Experience on Recent Events in Nuclear Power Plants**

**organized by the
IAEA and the OECD/NEA**

**NEA Headquarters
46, quai Alphonse Le Gallo,
92100 Boulogne-Billancourt, France**

16 October 2023 – 19 October 2023

EVT2204528

Information Sheet

A. Introduction

The International Reporting System for Operating Experience (IRS), operated jointly by the International Atomic Energy Agency (IAEA) and the Nuclear Energy Agency of the Organisation for Economic Co-operation and Development (OECD/NEA), compiles and analyses information on nuclear power plant (NPP) events and promotes a systematic approach to the feedback of lessons learned from operating experience.

The Technical Meeting of the International Reporting System for Operating Experience National Coordinators on Recent Events in Nuclear Power Plants (hereinafter referred to as "event") is conducted annually within the framework of the relevant IAEA and OECD/NEA programmes. In recent years, Technical Meetings to exchange information on recent events of safety significance at NPPs have been held in conjunction with the annual meetings of the IRS Technical Committee.

The IRS Technical Committee Meeting, which will be held as a part of this event, is restricted to IRS National Coordinators and their alternates to analyse activity performed within the framework of the IRS.

The event will take place at the NEA Headquarters 46, quai Alphonse Le Gallo, 92100 Boulogne-Billancourt, France, from 16 to 19 October 2023.

The event will commence at 10:00 a.m. on Monday, 16 October 2023. It is planned to finish at 5:00 p.m. on Thursday, 19 October 2023. Please note that the IRS Technical Committee meeting will be held after the IRS Technical Meeting presentations have been delivered. This is typically on Thursday.

After that, there will be an Expert Group on Operating Experience meeting organised by the OECD Nuclear Energy Agency. It is planned to finish at 5:00 p.m. on Friday 20 October 2023.

B. Objectives

The objective of the meeting is to exchange and discuss information on recent events that have occurred at NPPs.

Recognizing the importance of sharing experience pertaining to operational events at NPPs, the IAEA and the OECD/NEA organize co-sponsored, within the framework of IRS activities, international joint meetings dedicated to the exchange of information on recent events of safety significance at NPPs.

Participants in previous meetings have highlighted the importance of such meetings for improving the safe operation of NPPs, as well as the need to increase the information exchange between utilities and regulators.

Country representatives will provide presentations on recent events at NPPs. The meeting will be conducted in an interactive manner through discussions on the presented events. The expected end results include new insights, learning, and the exchange of experiences.

C. Target Audience

The meeting is intended for IRS National Coordinators, representatives of the organizations that are responsible for nuclear installations at any stage of development, regulatory bodies and technical support organizations.

D. Working Language

The working language for the presentations during the meeting will be English. No simultaneous interpretation will be provided.

E. Program

From Monday, 16 October 2023, to Thursday, 19 October 2023 — **Technical Meeting to Exchange Experience on Recent Events in Nuclear Power Plants:**

1. Presentation and discussion of recent safety-significant events at NPPs
2. Plenary discussion on safety issues identified in presentations made at the meeting

Thursday afternoon, 19 October 2023 — **Meeting of the Technical Committee of the IRS National Coordinators:**

1. Issues raised at the last meeting of the IRS Advisory Committee
2. IAEA activities in 2024
3. OECD/NEA activities in 2024

Friday, 20 October 2023 — **Expert Group on Operating Experience:**

1. Agenda will be provided by OECD

The final agenda of the meeting will be sent to designated participants at a later date.

F. Participation and Registration

All persons wishing to participate in the event have to be designated according to the OECD/NEA or IAEA official procedures. Nominations should be transmitted through the national delegates to the Committee on Nuclear Regulatory Activities (CNRA) for experts from OECD/NEA member countries and/or through the governments of IAEA Member States.

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **2 August 2023**.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

G. Papers and Presentations

Participants are invited to propose recent safety-significant events which have occurred in their respective countries to be presented during the first part of the meeting. The Meeting Secretariats will propose events to be included in the first part of the discussion (in-depth presentation). Events presented at the meeting are required to be entered into the web-based IRS database.

The presentations should include a brief description of the events or the significant issue and their cause(s). The focus of the presentations should be on addressing the corrective actions taken (or planned), as well as their importance for safety in terms of consequences (actual or potential) and lessons learned. Risk insights are welcome, if known.

To facilitate preparation of the meeting, and to ensure an effective exchange of information, it is essential that any proposed presentation be sent in advance to the OECD/NEA, with a copy to the IAEA. The deadline for sending presentations is **29 September 2023**. Participants are invited to send their presentations in electronic form only, preferably in Microsoft PowerPoint format.

Presentations will be distributed only to participants. It is up to the competent authorities in the participating countries to decide upon any further dissemination within their respective countries bearing in mind that these documents are to be used for official purposes only.

The Meeting Secretariats are happy to help in determining the correct length and style of participants' presentations in order to optimize the timetable of the meeting.

H. Expenditures and Grants

The costs of the meeting are borne by the IAEA. No registration fee is charged to participants.

Travel and subsistence expenses of participants are not borne by the OECD/NEA or by the IAEA. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country (usually the IRS National Coordinator).

The application for financial support should be made using the **Grant Application Form (Form C)**, which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by **2 August 2023**.

I. Visas

Designated participants who require a visa to enter France should submit the necessary application to the nearest diplomatic or consular representative of France as soon as possible.

J. Accommodation

Reservations at hotels are to be made directly by the participants.

K. Contacts

Official correspondence with regard to the meeting and, in particular, the Participation Form should be addressed to the Scientific Secretaries of the meeting, Mr John Nakoski of the OECD/NEA's Division of Nuclear Safety Technology and Regulation, and Ms Cristy Gregory of the IAEA's Division of Nuclear Installation Safety, the Administrative Assistant Ms Catherine Burke Ivancev, and the Event Coordinator Ms Wendy Houet.

Ms Cristy Gregory

Division of Nuclear Installation Safety
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA

Tel.: +43 1 2600 26615

Email: C.Gregory@iaea.org

Mr John Nakoski

Nuclear Safety Technology and Regulation
Division
Technical Secretariat
OECD Nuclear Energy Agency
46, quai Alphonse Le Gallo
92100 Boulogne-Billancourt
FRANCE

Tel: WhatsApp (calls/text)

+1 240 278 6833

Email: John.NAKOSKI@oecd-nea.org

Ms Catherine Burke Ivancev

Division of Nuclear Installation Safety
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA

Tel.: +43 1 2600 26522

Email: c.burke-ivancev@iaea.org

Ms Thea Chubinidze

Nuclear Safety Technology and Regulation
Division
Event Coordinator
OECD Nuclear Energy Agency
46, quai Alphonse Le Gallo
92100 Boulogne-Billancourt
FRANCE

Tel: +33 1 73 21 29 16

Email: Thea.CHUBINIDZE@oecd-nea.org



Form A
EVT2204528

Participation Form

Technical Meeting for National Coordinators of the International Reporting System for Operating Experience on Recent Events in Nuclear Power Plants

Paris, France

16 to 19 October 2023

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary, Ms Cristy Gregory, Division of Nuclear Installation Safety, Department of Nuclear Safety and Security (Email: C.Gregory@iaea.org) and to the Administrative Secretary, Ms Catherine Burke Ivancev, (Email: C.Burke-Ivancev@iaea.org).

Participants who are members of an invited organization can submit this form to their organization for subsequent transmission to the IAEA.

Deadline for receipt by IAEA through official channels: 2 August 2023

Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms
Institution:		
Full address:		
Tel. (Fax):		
Email:		
Nationality:	Representing following Member State/non-Member State/entity or invited organization:	
If/as applicable:		
Do you intend to submit a paper?	Yes	No
Title:		

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. Further information can be found in the [Data Processing Notice](#) concerning IAEA InTouch+ platform.



Form C
EVT2204528

Grant Application Form

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Deadline for receipt by IAEA through official channels: 2 August 2023

Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms:
Mailing address:		Tel.:
		Fax:
		Email:
Date of birth (yyyy/mm/dd):		Nationality:

1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended from to	

2. Recent employment record (starting with your present post):

Name and place of employer/ organization	Title of your position	Type of work	Years attended from to	

3. Description of work performed over the last three years:

4. Institute's/Member State's programme in field of event:

Date:

Signature of applicant: _____

Date:

**Name, signature and stamp of Ministry of Foreign Affairs,
Permanent Mission to the IAEA or National Atomic Energy
Authority**
