



# **Technical Meeting on the Development of Strategies for Terminating Safeguards on Radioactive Waste**

**IAEA Headquarters, Vienna, Austria**  
and virtual participation via Cisco Webex

**9–13 October 2023**

**Ref. No.: EVT2205607**

## **Information Sheet**

### **Introduction**

While planning for all radioactive waste within a state, all stakeholders must be consulted in a timely manner to ensure all needs are met. This process has institutionalized the needs of safety of the public and environment, operational safety, public engagement and consent, among others. One additional stakeholder that is not always incorporated into the process early enough is the discussion of safeguards obligations that may exist on waste materials. The incorporation and understanding of how safeguards obligations can be applied to wastes needs to be fully understood by both waste management professionals and safeguards professionals.

### **Objectives**

The purpose of the event is to discuss and develop strategies Member States can implement to facilitate the disposal of wastes containing safeguarded nuclear materials. The event will explore the methods and preparations required to create waste forms that have a high likelihood of having the safeguards measures applied to them terminated.

The TM participants will meet to share experience on ways that they have incorporated safeguards concepts into their designs for waste and waste facilities, incorporated concepts relating to termination of safeguards per their State's safeguards agreements, or how they have developed waste processes that could be adapted or have been adapted to make waste forms that may be eligible to have safeguards measures terminated. The meeting participants will also help to craft key messages to be incorporated into training materials to convey the need to incorporate safeguards concepts, especially termination concepts, at multiple levels (ministerial, facility, worker, etc.)

## **Target Audience**

This Technical Meeting will:

Present member state approaches to waste management that have or will incorporate concepts of termination

- Craft and refine learning objectives for training modules covering the application of safeguards concepts to waste management processes and materials;
- Discuss state level approaches to ensure that concepts of termination are appropriately incorporated early in the waste planning process as part of the Waste Acceptance Criteria process.

## **Working Language(s)**

English.

## **Expected Outputs**

A meeting report will be generated that will capture the presentations, discussions of the materials, and the key messages for training materials.

## **Participation and Registration**

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State or invited organization, participants are requested to submit their application via the InTouch+ platform (<https://intouchplus.iaea.org>) to the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) or organization for onward transmission to the IAEA by **9 August 2023**, following the registration procedure in InTouch+.

1. Access the InTouch+ platform (<https://intouchplus.iaea.org>):
  - Persons with an existing NUCLEUS account can sign in to the platform with their username and password;
  - Persons without an existing NUCLEUS account can register [here](#).
2. Once signed in, prospective participants can use the InTouch+ platform to:
  - Complete or update their personal details under ‘Complete Profile’ and upload the relevant supporting documents;
  - Search for the relevant event under the ‘My Eligible Events’ tab;
  - Select the Member State or invited organization they want to represent from the drop-down menu entitled ‘Designating Authority’ (if an invited organization is not listed, please contact [InTouchPlus.Contact-Point@iaea.org](mailto:InTouchPlus.Contact-Point@iaea.org));
  - If applicable, indicate whether financial support is requested and complete the relevant information (this is not applicable to participants from invited organizations);
  - Based on the data input, the InTouch+ platform will automatically generate the Participation Form (Form A) and/or the Grant Application Form (Form C);
  - Submit their application.

Once submitted through the InTouch+ platform, the application, together with the auto-generated form(s), will be transmitted automatically to the required authority for approval. If approved, the application, together with the applicable form(s), will automatically be sent to the IAEA through the online platform.

NOTE: The application for financial support should be made, together with the submission of the application, by **9 August 2023**.

For additional information on how to apply for an event, please refer to the [InTouch+ Help](#) page. Any other issues or queries related to InTouch+ can be sent to [InTouchPlus.Contact-Point@iaea.org](mailto:InTouchPlus.Contact-Point@iaea.org).

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency’s Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. The IAEA may also use the contact details of Applicants to inform them of the IAEA’s scientific and technical publications, or the latest employment opportunities and current open vacancies at the IAEA. These secondary purposes are consistent with the IAEA’s mandate. Further information can be found in the [Data Processing Notice](#) concerning IAEA InTouch+ platform.

## Papers and Presentations

The IAEA encourages participants to give presentations on the work of their respective institutions that falls under the topics listed above.

Participants who wish to give presentations are requested to submit an abstract of their work. The abstract will be reviewed as part of the selection process for presentations. The abstract should be in A4 page format, should extend to no more than one (1) page (including figures and tables) and should not exceed 1000 words. It should be sent electronically to Nicholas Smith, the Scientific Secretary of the event (see

contact details below), not later than **9 August 2023**. Authors will be notified of the acceptance of their proposed presentations by **31 August 2023**.

In addition to the registration already submitted through the InTouch+ platform, participants have to submit the abstract, together with the Form for Submission of a Paper (Form B), to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) or organization for onward transmission to the IAEA not later than **9 August 2023**.

## **Expenditures and Grants**

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the.

The application for financial support should be made, together with the submission of the application, by **9 August 2023**.

## **Venue**

The event will be held at the Vienna International Centre (VIC), where the IAEA's Headquarters are located. Participants must make their own travel and accommodation arrangements.

General information on the VIC and other practical details, such as a list of hotels offering a reduced rate for IAEA participants, are listed on the following IAEA web page:

[www.iaea.org/events](http://www.iaea.org/events).

Participants are advised to arrive at Checkpoint 1/Gate 1 of the VIC one hour before the start of the event on the first day in order to allow for timely registration. Participants will need to present an official photo identification document in order to be admitted to the VIC premises.

## **Visas**

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

## **Additional Information**

All correspondence should be sent or copied to: [EVT.2205607@iaea.org](mailto:EVT.2205607@iaea.org)

## **IAEA Contacts**

### **Scientific Secretary:**

#### **Mr Nicholas Smith**

Division of Nuclear Fuel Cycle and Waste Technology  
Department of Name of Department  
International Atomic Energy Agency  
Vienna International Centre  
PO Box 100  
1400 VIENNA  
AUSTRIA

Tel.: +43 1 2600 22769

Email: [N.Smith@iaea.org](mailto:N.Smith@iaea.org)

### **Administrative Secretary:**

#### **Ms Marina Tolstenkova**

Division of Nuclear Fuel Cycle and Waste Technology  
Department of Nuclear Energy  
International Atomic Energy Agency  
Vienna International Centre  
PO Box 100  
1400 VIENNA  
AUSTRIA

Tel.: +43 1 2600 21968

Email: [M.Tolstenkova@iaea.org](mailto:M.Tolstenkova@iaea.org)

Subsequent correspondence on scientific matters should be sent to the Scientific Secretary/Secretaries and correspondence on other matters related to the event to the Administrative Secretary.

## **Event Web Page**

Please visit the following IAEA web page regularly for new information regarding this event:

[www.iaea.org/events/evt2205607](http://www.iaea.org/events/evt2205607)