



*Atoms for Peace and Development*

الوكالة الدولية للطاقة الذرية  
国际原子能机构  
International Atomic Energy Agency  
Agence internationale de l'énergie atomique  
Международное агентство по атомной энергии  
Organismo Internacional de Energía Atómica

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In reply please refer to: **EVT2205322**  
Dial directly to extension: (+43 1) 2600-24676

The Secretariat of the International Atomic Energy Agency (IAEA) presents its compliments to the IAEA's Member States and has the honour to draw their attention to the **Second Meeting of Legal and Technical Experts on the Need for Revision of the Nuclear Security Fundamentals** (hereinafter referred to as "event") to be held at the IAEA's Headquarters in Vienna, Austria, from **19 to 21 December 2022**.

In addition, the event will allow for virtual participation via Cisco WebEx.

The purpose of the event is to gather feedback and perspectives from a broad range of Member States regarding the need for and implications of the revision, in the near term, of "Objective and Essential Elements of a State's Nuclear Security Regime" (IAEA Nuclear Security Series No. 20). The event will build on the discussions held during the initial Technical Meeting on this topic in January 2022, as well as on the results of a questionnaire distributed to all Member States in June 2022. Member States' views on the feasibility of undertaking such a revision, as well as its possible scope, will be important topics of discussion.

The attached Information Sheet provides further details of the event.

The event will be held in English.

Member States are invited to designate one or more participants to represent the Government at this event. Member States are strongly encouraged to identify women participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event. The application for financial support should be made at the time of designating the participants using the attached Grant Application Form (Form C).

It should be noted that compensation is not payable by the IAEA for any damage to or loss of personal property. The IAEA also does not provide health insurance coverage for participants in IAEA events. Arrangements for private insurance coverage on an individual basis should therefore be made. The IAEA will, however, provide insurance coverage for accidents and illnesses that clearly result from any work performed for the IAEA.

Designations should be submitted to the IAEA through the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) not later than **10 October 2022** using the attached Participation Form (Form A). Completed and authorized Participation Forms should be sent either by email to: [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org) or by fax to: +43 1 26007 (no hard copies needed). Copies should be sent by email to the Scientific Secretary of the event, Ms Sarah Case Lackner, Division of Nuclear Security, Department of Nuclear Safety and Security (Email: [S.Case-Lackner@iaea.org](mailto:S.Case-Lackner@iaea.org)), and to the Administrative Secretary, Ms Camille Martine Viviane Schmitt (Email: [C.Schmitt@iaea.org](mailto:C.Schmitt@iaea.org)). The Scientific Secretary of the event will liaise with the participants directly concerning further arrangements, including travel details, as appropriate, once official designations have been received.

The IAEA takes no responsibility for, and the provider of the virtual meeting services has represented and warranted that the Services shall not contain, and that no end user shall receive from the software used to hold the virtual meeting, any virus, worm, trap door, back door, timer, clock, counter or other limiting routine, instruction or design, or other malicious, illicit or similar unrequested code, including surveillance software or routines which may, or is designed to, permit access by any person, or on its own, to erase, or otherwise harm or modify any data or any system, server, facility or other infrastructure of any end user (collectively, a “Disabling Code”).

The Secretariat of the International Atomic Energy Agency avails itself of this opportunity to renew to the IAEA’s Member States the assurances of its highest consideration.



2022-08-16

Enclosures:           Information Sheet  
                              Participation Form (Form A)  
                              Grant Application Form (Form C)



# **Second Meeting of Legal and Technical Experts on the Need for Revision of the Nuclear Security Fundamentals**

**IAEA Headquarters  
Vienna, Austria  
Hybrid format**

**19 - 21 December 2022**

**Ref. No.: EVT2205322**

## **Information Sheet**

### **Introduction**

A need has been identified for a limited-scope revision of the second tier of Nuclear Security Series (NSS) Guidance, the Recommendations, in the near term. This has raised the question of whether or not the top tier of NSS Guidance, the Objective and Essential Elements of a State's Nuclear Security Regime (NSS No. 20) should be concurrently revised alongside the Recommendations. Due to possible implications for Member States associated with a revision of this publication, the Secretariat would like to consult broadly with Member States about this topic.

### **Objectives**

This meeting will seek to provide consensus recommendations from Member States to the Secretariat regarding the need for a revision of the Objective and Essential Elements of a State's Nuclear Security Regime (NSS No. 20) in the near term.

## Target Audience

High-level Member State representatives with expertise in broad, high-level legal and regulatory matters related to nuclear security, as well as, secondarily, technical matters pertaining to the implementation of NSS No. 20.

## Working Language(s)

English

## Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **10 October 2022**. Participants who are members of an organization invited to attend are requested to send the **Participation Form (Form A)** through their organization to the IAEA by above deadline.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Participants are hereby informed that the personal data they submit will be processed in line with the Agency's Personal Data and Privacy Policy and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. The IAEA may also use the contact details of Applicants to inform them of the IAEA's scientific and technical publications, or the latest employment opportunities and current open vacancies at the IAEA. These secondary purposes are consistent with the IAEA's mandate.

## Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made using the **Grant Application Form (Form C)** which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by **10 October 2022**.

## Venue

The event will be held at the Vienna International Centre (VIC) where the IAEA's Headquarters are located. Participants must make their own travel and accommodation arrangements.

General information on the VIC and other practical details, such as a list of hotels offering a reduced rate for IAEA participants, are listed on the following IAEA web page:

<https://www.iaea.org/events>.

Participants are advised to arrive at Checkpoint 1/Gate 1 of the VIC one hour before the start of the event on the first day in order to allow for timely registration. Participants will need to present an official photo identification document in order to be admitted to the VIC premises.

## Visas

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

## Organization

### Scientific Secretary

#### Ms Sarah Case Lackner

Division of Nuclear Security  
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International Atomic Energy Agency  
Vienna International Centre  
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### Administrative Secretary

#### Ms Camille Schmitt

Division of Nuclear Security  
Department of Nuclear Safety and Security  
International Atomic Energy Agency  
Vienna International Centre  
PO Box 100  
1400 VIENNA  
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Tel.: +43 1 2600 24552

Fax: +43 1 26007

Email: [C.Schmitt@iaea.org](mailto:C.Schmitt@iaea.org)

Subsequent correspondence on scientific matters should be sent to the Scientific Secretary and correspondence on other matters related to the event to the Administrative Secretary.

# Participation Form

## Second Meeting of Legal and Technical Experts on the Need for Revision of the Nuclear Security Fundamentals

IAEA Headquarters Vienna, Austria and virtual participation via Cisco Webex

19 to 21 December 2022

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org) or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary [S.Case-Lackner@iaea.org](mailto:S.Case-Lackner@iaea.org) and to the Administrative Secretary [C.Schmitt@iaea.org](mailto:C.Schmitt@iaea.org).

**Deadline for receipt by IAEA through official channels: 10 October 2022**

Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms
Institution:		
Full address:		
Tel. (Fax):		
Email:		
Nationality:	Representing following Member State/non-Member State/entity or invited organization:	
I plan to attend virtually: Yes <input type="checkbox"/> No <input type="checkbox"/>		

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. The IAEA may also use the contact details of Applicants to inform them of the IAEA's scientific and technical publications, or the latest employment opportunities and current open vacancies at the IAEA. These secondary purposes are consistent with the IAEA's mandate.





# Grant Application Form

## Second Meeting of Legal and Technical Experts on the Need for Revision of the Nuclear Security Fundamentals

IAEA Headquarters, Vienna, Austria  
Hybrid

**19 to 21 December 2022**

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**Deadline for receipt by IAEA through official channels: 10 October 2022**

Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms:
Mailing address:	Tel.:	
	Fax:	
	Email:	
Date of birth (yyyy/mm/dd):	Nationality:	

### 1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended	
			from	to

### 2. Recent employment record (starting with your present post):

Name and place of employer/ organization	Title of your position	Type of work	Years attended	
			from	to

### 3. Description of work performed over the last three years:

### 4. Institute's/Member State's programme in field of event:

Date: \_\_\_\_\_ Signature of applicant: \_\_\_\_\_

Date: \_\_\_\_\_ Name, signature and stamp of Ministry of Foreign Affairs,  
Permanent Mission to the IAEA or National Atomic Energy  
Authority

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