



IAEA

Atoms for Peace and Development

الوكالة الدولية للطاقة الذرية

国际原子能机构

International Atomic Energy Agency

Agence internationale de l'énergie atomique

Международное агентство по атомной энергии

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In reply please refer to: **EVT2104346**

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The Secretariat of the International Atomic Energy Agency (IAEA) presents its compliments to the IAEA's Member States and has the honour to draw their attention to the **Technical Meeting for National Coordinators of the International Reporting System for Operating Experience on Recent Events in Nuclear Power Plants** (hereinafter referred to as "event") to be held at the IAEA's Headquarters in Vienna, Austria, from **17 to 21 October 2022**.

The purpose of the event is to share lessons learned from operating experience at nuclear power plants (NPPs) and to exchange information on recent safety significant events at NPPs.

The attached Information Sheet provides further details of the event.

The event will be held in English.

Member States are invited to designate one or more participants to represent the Government at this event. Member States are strongly encouraged to identify suitable women participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event. The application for financial support should be made at the time of designating the participants using the attached Grant Application Form (Form C).

It should be noted that compensation is not payable by the IAEA for any damage to or loss of personal property. The IAEA also does not provide health insurance coverage for participants in IAEA events. Arrangements for private insurance coverage on an individual basis should therefore be made. The IAEA will, however, provide insurance coverage for accidents and illnesses that clearly result from any work performed for the IAEA.

Designations should be submitted to the IAEA through the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) not later than **19 August 2022** using the attached Participation Form (Form A). Completed and authorized Participation Forms should be sent either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Copies should be sent by email to the Scientific Secretary of the event, Ms Cristy Gregory, Division of Nuclear Installation Safety, Department of Nuclear Safety and Security (Email: C.Gregory@iaea.org), and to the Administrative Secretary, Ms Foteini Kanatsouli (Email: F.Kanatsouli@iaea.org). The Scientific Secretary of the event will liaise with the participants directly concerning further arrangements, including travel details, as appropriate, once the official designations have been received.

Should Governments wish, in addition, to appoint one or more observers to assist and advise the designated participants, they are kindly requested to inform the IAEA of the names and contact details of any such observers by the above date. In accordance with the established rules, Governments are expected to bear the cost of attendance of any observers they may send to IAEA events. Compensation is not payable by the IAEA for any damage to or loss of observers' personal property or for illness, injury or death occurring while travelling to or in connection with their attendance at IAEA events.

The Secretariat of the International Atomic Energy Agency avails itself of this opportunity to renew to the IAEA's Member States the assurances of its highest consideration.



2022-07-22

Enclosures: Information Sheet
 Participation Form (Form A)
 Grant Application Form (Form C)



**Joint IAEA–NEA
International Reporting System
for Operating Experience (IRS)**

**Technical Meeting for National Coordinators of
the International Reporting System for Operating
Experience on Recent Events in
Nuclear Power Plants**

organized by the
IAEA and the OECD/NEA

IAEA Headquarters, Vienna, Austria

17–21 October 2022

Ref. No: EVT2104346

Information Sheet

Introduction

The International Reporting System for Operating Experience (IRS), operated jointly by the International Atomic Energy Agency (IAEA) and the Nuclear Energy Agency of the Organisation for Economic Co-operation and Development (OECD/NEA), compiles and analyses information on nuclear power plant (NPP) events and promotes a systematic approach to the feedback of lessons learned from operating experience.

Recognizing the importance of sharing experience pertaining to operational events at NPPs, the IAEA and the OECD/NEA have co-sponsored, within the framework of IRS activities, international joint meetings dedicated to the exchange of information on recent events of safety significance at NPPs. Participants in the earlier meetings have highlighted the importance of such meetings for improving the safe operation of NPPs, as well as the need to increase the information exchange between utilities and regulators.

The meetings of the IRS Technical Committee, which are normally attended by the IRS National Coordinators, are conducted annually to review the status of IRS operation and management as performed within the framework of the relevant IAEA and OECD/NEA programmes.

In recent years, Technical Meetings to exchange information on recent events of safety significance at NPPs have been held in conjunction with the annual meetings of the IRS Technical Committee.

The two consecutive meetings to which this Information Sheet refers should be considered as two parts of the same meeting, which hereinafter also will be referred to as “the meeting”.

The meeting will take place at the IAEA premises Vienna International Centre, Wagramer Strasse 5 PO Box 100, 1400 from 17 to 21 October 2022.

The first part of the meeting will commence at 10:00 a.m. on Monday, 17 October 2022. It is planned to finish at 17:00 p.m. on Thursday, 20 October 2022.

The second part of the meeting will continue with the OECD/NEA Working Group on Operating Experience. It is planned to finish at 5:00 p.m. on Friday 21 October 2022.

Objectives

The objective of the first part of the meeting is to exchange and discuss information on recent events that have occurred at NPPs.

The second part will be devoted mainly to analytical activity performed within the framework of the IRS.

As mentioned above and as agreed on by the IRS Advisory Committee, industry participation is welcome at the first part of the meeting where information on recent events will be exchanged. The second part is restricted to IRS National Coordinators and their alternates.

Target Audience

The target audience of this meeting are countries participating in the IRS system. OECD-NEA is the co-organizer and EC JRC is a contributing member.

Working Language(s)

The working language for the presentations during the meeting will be English. No simultaneous interpretation will be provided.

Programme

From Monday, 17 October 2022, to Wednesday, 19 October 2022 — **Technical Meeting to Exchange Experience on Recent Events at Nuclear Power Plants:**

1. Presentation and discussion of recent safety-significant events at NPPs;
2. Plenary discussion on safety issues identified in presentations made at the meeting.

Thursday, 20 October 2022 — **Meeting of the Technical Committee of IRS National Coordinators:**

1. Issues raised at the 30th meeting of the IRS Advisory Committee;
2. IAEA activities in 2022; and
3. OECD/NEA activities in 2022.

Friday, 21 October 2022 — **Working Group on Operating Experience:**

1. Agenda will be provided shortly

The final agenda of the meeting will be sent to designated participants at a later date.

Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **19 August 2022**. Participants who are members of an organization invited to attend are requested to send the **Participation Form (Form A)** through their organization to the IAEA by above deadline.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Presentations

Participants are invited to propose recent safety-significant events which have occurred in their respective countries to be presented during the first part of the meeting. The Meeting Secretariats will propose events to be included in the first part of the discussion (in-depth presentation). Events presented at the meeting are expected to be entered into the web-based IRS database.

The presentations should include a brief description of the events or the significant issue and their cause(s). The focus of the presentations should be on addressing the corrective actions taken (or planned), as well as their importance for safety in terms of consequences (actual or potential) and lessons learned. Risk insights are welcome, if known.

To facilitate preparation of the meeting, and to ensure an effective exchange of information, it is essential that any proposed presentation be sent in advance to the OECD/NEA and the IAEA. The deadline for sending presentations is **30 September 2022**. Participants are invited to send their presentations in electronic form only, preferably in Microsoft PowerPoint format.

Presentations will be distributed only to participants. It is up to the competent authorities in the participating countries to decide upon any further dissemination within their respective countries bearing in mind that these documents are to be used for official purposes only.

The Meeting Secretariats will provide further guidance on the correct length and style of participants' presentations in order to optimize the timetable of the meeting.

Expenditures and Grants

The costs of the meeting are borne by the IAEA. No registration fee is charged to participants.

Travel and subsistence expenses of participants are not borne by the OECD/NEA or by the IAEA. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Such assistance may be offered upon specific request to normally one participant per country (usually the IRS National Coordinator). The application for IAEA financial support should be made at the time of nominating the participant.

The application for financial support should be made using the **Grant Application Form (Form C)** which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by **19 August 2022**.

Venue

The event will be held at the Vienna International Centre (VIC) where the IAEA's Headquarters are located. Participants must make their own travel and accommodation arrangements.

General information on the VIC and other practical details, such as a list of hotels offering a reduced rate for IAEA participants, are listed on the following IAEA web page:

<https://www.iaea.org/events>.

Participants are advised to arrive at Checkpoint 1/Gate 1 of the VIC one hour before the start of the event on the first day in order to allow for timely registration. Participants will need to present an official photo identification document in order to be admitted to the VIC premises.

Visas

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

Accommodation

Reservations at hotels are to be made directly by the participants.

Organization

Subsequent correspondence on scientific matters should be sent to the Scientific Secretary/Secretaries and correspondence on other matters related to the event to the Administrative Secretary.

For OECD/NEA member countries:

Mr Christopher Fong
Division of Nuclear Safety Technology
and Regulation
OECD Nuclear Energy Agency (NEA)
2 Rue André Pascal
75775 Paris
France

Tel. : +33 7 87 22 17 62

Email: Christopher.FONG@oecd-nea.org

For IAEA Member States:

Scientific Secretary:

Ms Cristy Gregory
Division of Nuclear Installation Safety
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA

Tel.: +43 1 2600 26615

Email: C.Gregory@iaea.org

Administrative Secretary:

Ms Foteini Kanatsouli
Division of Nuclear Installation Safety
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA

Tel.: +43 1 2600 22037

Email: F.Kanatsouli@iaea.org

Event Web Page

Please visit the following IAEA web page regularly for new information regarding this event:
www.iaea.org/events/EVT2104346



Participation Form

Technical Meeting for National Coordinators of the International Reporting System for Operating Experience on Recent Events in Nuclear Power Plants

IAEA Headquarters, Vienna, Austria

17–21 October 2022

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Participants who are members of an invited organization can submit this form to their organization for subsequent transmission to the IAEA.

Deadline for receipt by IAEA through official channels: 19 August 2022

Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms
Institution:		
Full address:		
Tel. (Fax):		
Email:		
Nationality:	Representing following Member State/non-Member State/entity or invited organization:	
If/as applicable:		
Do you intend to submit a paper?	Yes	No
Would you prefer to present your paper as a poster?	Yes	No
Title:		

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. The IAEA may also use the contact details of Applicants to inform them of the IAEA's scientific and technical publications, or the latest employment opportunities and current open vacancies at the IAEA. These secondary purposes are consistent with the IAEA's mandate. Further information can be found in the Data Processing Notice concerning IAEA InTouch+ platform.



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Deadline for receipt by IAEA through official channels: 19 August 2022

Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms:
Mailing address:	Tel.:	
	Fax:	
	Email:	
Date of birth (yy/mm/dd):	Nationality:	

1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended	
			from	to

2. Recent employment record (starting with your present post):

Name and place of employer/ organization	Title of your position	Type of work	Years worked	
			from	to

3. Description of work performed over the last three years:

4. Institute's/Member State's programme in field of event:

Date: _____ Signature of applicant: _____

Date: _____ Name, signature and stamp of Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority
