



# **International Workshop on Lessons Learned from Integrated Regulatory Review Service (IRRS) Missions**

**Vienna International Centre  
Vienna, Austria**

**11–12 October 2023**

**Ref. No.: EVT1904064**

## **Information Sheet**

### **A. Introduction**

The International Atomic Energy Agency's (IAEA's) Integrated Regulatory Review Service (IRRS) has been established to strengthen and enhance the effectiveness of national regulatory frameworks for nuclear, radiation, radioactive waste and transport safety and emergency preparedness and response, whilst recognizing the ultimate responsibility of each State to ensure safety in these areas. The IRRS process sets out to accomplish this purpose by enabling a structured peer review of the national governmental, legal and regulatory framework for safety against the IAEA safety standards, and by identifying areas where relevant good practices should be shared. The peer review process draws directly on the wide-ranging international regulatory experience and expertise of the IRRS review team members and the mission leaders, who are generally senior regulatory body staff.

Peer exchange on regulatory technical and policy approaches gives insight into the effectiveness and efficiency of the governmental, legal and regulatory framework for safety. Through the IRRS process, areas for improvement are identified and potential improvement strategies are considered which may also be shared with other States. IRRS missions provide opportunities to share regulatory experiences, to harmonize regulatory approaches among States, and to encourage mutual learning among regulatory bodies. IRRS missions focus on issues arising from the State's self-assessment and on the evaluation of technical areas and policy issues.

Since its launch in 2006, the IRRS has gained a high level of recognition among Member States, and the 140th mission will take place later this year. It is referred to in many high-level meetings and reports – notably at meetings of the IAEA Board of Governors, in General Conference resolutions, during Review Meetings of the Contracting Parties to the Convention on Nuclear Safety and to the Joint Convention on the Safety of Spent Fuel Management and on the Safety of Radioactive Waste Management – as a high quality and high value peer review mechanism which plays a key role in the global enhancement of regulatory oversight of nuclear and radiation safety.

However, it is important to ensure that the IRRS process remains effective and efficient by making continuous improvements to take into account the needs of Member States. The collection of feedback and lessons learned from the nearly 140 missions that have been conducted so far is crucial in efforts to maintain a high-quality service.

Five workshops on lessons learned from IRRS missions have been organized to date by the IAEA Secretariat and Member States, with the most recent one taking place in Luxembourg in November 2018. These workshops have provided excellent opportunities for regulators to share their experiences with preparing for and hosting an IRRS mission, as well as feedback on implementing IRRS recommendations and suggestions, and to suggest improvements to the service. They have also highlighted the main regulatory strengths and issues from the IRRS missions conducted so far, affording useful insights that can help the IAEA Secretariat and Member States to identify topics which require special attention in the framework of global efforts to strengthen nuclear and radiation safety.

For the IAEA, bringing together all IRRS key stakeholders on a regular basis is a priority objective. This workshop will seek to identify further improvements to the service and help ensure that the IRRS programme continues to make a significant contribution to the enhancement of nuclear and radiation safety worldwide.

## **B. Objectives**

The purpose of the workshop is to serve as a forum for the exchange of information, experience and lessons learned from the IRRS missions conducted since 2018, as well as recent developments and expectations for the IRRS programme for the near future, and for exploring further improvements in the planning and implementation of IRRS missions in the longer term. The workshop will also provide an opportunity to share experiences and discuss challenges in implementing improvements resulting from the initial IRRS mission recommendations or suggestions.

The participants are expected to discuss issues related to the IRRS programme and the different phases of the IRRS process, namely: preparation of the initial mission, including the self-assessment of the national regulatory infrastructure (using the SARIS<sup>1</sup> methodology and tools); conduct of the mission; and follow-up mission.

The workshop is being organized by the IAEA with financial support from the European Union and the United States of America.

## **C. Working Language**

The working language of the workshop will be English. No interpretation will be provided.

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<sup>1</sup> SARIS: Self-Assessment of Regulatory Infrastructure for Safety.

## D. Target Audience

Member States are invited to designate one or more senior regulators from their regulatory body and/or from organizations engaged in activities related to regulatory oversight of all nuclear facilities and activities.

## E. Application Procedure

Designations should be submitted using the attached Participation Form (Form A). Completed forms should be endorsed by the competent national authority (e.g., Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) and returned through the established official channels. They must be received by the IAEA not later than **11 August 2023**.

Designations received after that date or applications sent directly by individuals cannot be considered.

Full details will be given in due course on the procedures to be followed with regard to administrative and financial matters.

## F. Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the workshop. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally **one participant** per country, provided that, in the IAEA's view, the participant will make an important contribution to the workshop.

The application for financial support should be made using the **Grant Application Form (Form C)** which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by 11 August 2023.

## G. Additional Information

The workshop will be held in Press Room in M building at the Vienna International Centre (VIC), where the IAEA's Headquarters are located. The workshop agenda will be sent to designated participants once the completed Participation Forms have been received.

Participants must make their own travel and accommodation arrangements. General information on the VIC and other practical details, such as a list of hotels offering a reduced rate for IAEA participants, are listed on the following IAEA web page: [Guide to the Vienna International Centre \(VIC\) | IAEA](#).

Participants are advised to arrive at Checkpoint 1/Gate 1 of the VIC one hour before the start of the workshop on the first day in order to allow for timely registration. Participants will need to present an official photo identification document in order to be admitted to the VIC premises.

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

## **H. Organization**

### **Scientific Secretaries**

#### **Mr Jean-René Jubin**

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#### **Mr Jovica Bosnjak**

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### **Administrative Secretary**

#### **Ms Martina Bishop Lasovska**

Division of Radiation, Transport and Waste Safety  
Vienna International Centre  
PO Box 100,  
1400 Vienna,  
AUSTRIA  
Tel.: +43 1 2600 26495  
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Email: [M.Bishop-Lasovska@iaea.org](mailto:M.Bishop-Lasovska@iaea.org)

Subsequent correspondence on scientific matters should be sent to the Scientific Secretaries and correspondence on other matters related to the workshop to the Administrative Secretary.

## Participation Form

### International Workshop on Lessons Learned from Integrated Regulatory Review Service Missions

IAEA Headquarters, Vienna, Austria

11 to 12 October 2023

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org) or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary Mr Jovica Bosnjak, Division of Radiation, Transport and Waste Safety, Department of Nuclear Safety and Security, (Email: [J.Bosnjak@iaea.org](mailto:J.Bosnjak@iaea.org)) and to the Administrative Secretary, Ms Martina Bishop Lasovska, (Email: [M.Bishop-Lasovska@iaea.org](mailto:M.Bishop-Lasovska@iaea.org)).

Participants who are members of an invited organization can submit this form to their organization for subsequent transmission to the IAEA.

**Deadline for receipt by IAEA through official channels: 11 August 2023**

Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms
Institution:		
Full address:		
Tel. (Fax):		
Email:		
Nationality:	Representing following Member State/non-Member State/entity or invited organization:	
If/as applicable:		
Do you intend to submit a paper?	Yes	No
Would you prefer to present your paper as a poster?	Yes	No
Title:		

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. The IAEA may also use the contact details of Applicants to inform them of the IAEA's scientific and technical publications, or the latest employment opportunities and current open vacancies at the IAEA. These secondary purposes are consistent with the IAEA's mandate.

# Grant Application Form

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**Deadline for receipt by IAEA through official channels: 11 August 2023**

Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms:
Mailing address:	Tel.:	
	Fax:	
	Email:	
Date of birth (yyyy/mm/dd):	Nationality:	

### 1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended	
			from	to

### 2. Recent employment record (starting with your present post):

Name and place of employer/ organization	Title of your position	Type of work	Years attended	
			from	to

### 3. Description of work performed over the last three years:

**4. Institute's/Member State's programme in field of event:**

**Date:** \_\_\_\_\_ **Signature of applicant:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Name, signature and stamp of Ministry of Foreign Affairs,  
Permanent Mission to the IAEA or National Atomic Energy  
Authority**

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