



Workshop for Radiation Safety Information Management System Coordinators

**IAEA Headquarters
Vienna, Austria**

1 - 5 June 2026

Ref. No.: EVT2503347

Information Sheet

Introduction

A national infrastructure for radiation safety is essential to protect people from the harmful effects of radiation. IAEA's Radiation Safety Information Management System (RASIMS) is a web-based platform that gives Member States the framework for collecting, analysing and viewing information that reflects the status of their national infrastructure for radiation, transport and waste safety.

The system is specifically aimed at supporting those IAEA Member States that receive technical assistance from the Agency. Information from RASIMS is used to identify national and regional needs, ensuring that IAEA assistance is well-targeted. It also helps evaluate whether a country's radiation safety infrastructure is adequate before project proposals are approved and before radiation sources are cleared for procurement.

RASIMS is a password-protected, role-based system that allows users to see only their own national information. The information is entered by RASIMS counterparts in Member States and is then endorsed by the nationally appointed RASIMS coordinator, before being reviewed by an IAEA technical officer.

Objectives

The purpose of the event is to present features of RASIMS and assist RASIMS National Coordinators in providing relevant information and ensuring that the information in RASIMS is accurate, comprehensive and up to date.

The event will provide an opportunity to collect feedback from Member States with a view to identifying aspects of RASIMS that may be updated or revised. The event will be interactive and will provide hands-on experience in using RASIMS and updating national information.

Target Audience

The event is primarily intended for RASIMS National Coordinators, nominated by the respective Member State through official channels to IAEA. In case the National Coordinator is unavailable, another person actively involved in the use of RASIMS and assisting or working with the National Coordinator could be designated to participate instead.

Working Language(s)

English

Expected Outputs

Expected outputs of the workshop:

- Updated Thematic Safety Area (TSA) profiles with completed information, including uploaded supporting evidence, and endorsed profiles where applicable.
- Enhanced coordination and communication between National Coordinators and IAEA Technical Officers.
- Shared experiences and identified good practices and areas for improvement in using RASIMS.

Topics

To ensure that all aspects of radiation, transport, and waste safety are addressed comprehensively and consistently, the workshop will follow the structure of RASIMS, in which information is organized into Thematic Safety Areas (TSAs) based on the IAEA Safety Standards. These include:

- Regulatory Infrastructure (TSA 1)
- Occupational Radiation Protection (TSA 2)
- Radiation Protection in Medical Exposure (TSA 3)
- Public and Environmental Radiation Protection (TSA 4)
- Education and Training in Radiation Protection and Safety (TSA 6)
- Transport Safety (TSA 7)

Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State or invited organization, participants are requested to submit their application via the InTouch+ platform (<https://intouchplus.iaea.org>) to the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) or organization for onward transmission to the IAEA by **30 April 2026**, following the registration procedure in InTouch+:

1. Access the InTouch+ platform (<https://intouchplus.iaea.org>):
 - Persons with an existing NUCLEUS account can sign in to the platform with their username and password;

- Persons without an existing NUCLEUS account can register [here](#).

2. Once signed in, prospective participants can use the InTouch+ platform to:

- Complete or update their personal details under ‘Complete Profile’ and upload the relevant supporting documents;
- Search for the relevant event under the ‘My Eligible Events’ tab;
- Select the Member State or invited organization they want to represent from the drop-down menu entitled ‘Designating Authority’ (if an invited organization is not listed, please contact InTouchPlus.Contact-Point@iaea.org);
- If applicable, indicate whether a paper is being submitted and complete the relevant information;
- If applicable, indicate whether financial support is requested and complete the relevant information (this is not applicable to participants from invited organizations);
- Based on the data input, the InTouch+ platform will automatically generate the Participation Form (Form A) and/or the Grant Application Form (Form C);
- Submit their application.

Once submitted through the InTouch+ platform, the application, together with the auto-generated form(s), will be transmitted automatically to the required authority for approval. If approved, the application, together with the applicable form(s), will automatically be sent to the IAEA through the online platform.

NOTE: The application for financial support should be made, together with the submission of the application, by **30 April 2026**.

For additional information on how to apply for an event, please refer to the [InTouch+ Help](#) page. Any other issues or queries related to InTouch+ can be sent to InTouchPlus.Contact-Point@iaea.org.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency’s Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. The IAEA may also use the contact details of Applicants to inform them of the IAEA’s scientific and technical publications, or the latest employment opportunities and current open vacancies at the IAEA. These secondary purposes are consistent with the IAEA’s mandate. Further information can be found in the [Data Processing Notice](#) concerning the IAEA InTouch+ platform.

Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA’s view, the participant will make an important contribution to the event.

The application for financial support should be made, together with the submission of the application, by **30 April 2026**.

Venue

The event will be held at the Vienna International Centre (VIC) where the IAEA's Headquarters are located. Participants must make their own travel and accommodation arrangements.

General information on the VIC and other practical details, such as a list of hotels offering a reduced rate for IAEA participants, are listed on the following IAEA web page:

<https://www.iaea.org/events>.

Participants are advised to arrive at Checkpoint 1/Gate 1 of the VIC one hour before the start of the event on the first day in order to allow for timely registration. Participants will need to present an official photo identification document in order to be admitted to the VIC premises.

Visas

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

Organization

Scientific Secretary

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Subsequent correspondence on scientific matters should be sent to the Scientific Secretary/Secretaries and correspondence on other matters related to the event to the Administrative Secretary.