



# **Educational Workshop on the Convention on Nuclear Safety**

**IAEA Headquarters  
Vienna, Austria**

**16 - 20 June 2025**

**Ref. No.: EVT2404285**

## **Information Sheet**

### **Introduction**

The Convention on Nuclear Safety (CNS) follows a three-year review cycle and its peer review process, as the main innovative and dynamic element of the CNS, can be difficult to comprehend. In this context, the Contracting Parties to the CNS requested that the Secretariat coordinate and host educational workshops on the CNS for the Contracting Parties with no nuclear power plants. These workshops can also be open to other interested Contracting Parties or those experiencing difficulties in fulfilling their obligations under the CNS as an additional tool to raise awareness.

This workshop provides an opportunity for exchange of information and experience regarding the CNS peer review process between the participants and the Secretariat, as well as among the participants themselves. During the workshop, specific features of the CNS peer review process will be addressed.

### **Objectives**

The purpose of the event is to provide assistance with, and educational information, on meeting the obligations under the CNS, as well as on the peer review process.

### **Target Audience**

The Target audience are the newly joined CNS Contracting Parties, Contracting Parties experiencing difficulties in fulfilling their obligations under the CNS, as well as Contracting Parties who expressed their interest in learning more about the CNS peer review process.

## Working Language(s)

English

## Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State or invited organization, participants are requested to submit their application via the InTouch+ platform (<https://intouchplus.iaea.org>) to the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) or organization for onward transmission to the IAEA by **7 April 2025**, following the registration procedure in InTouch+:

1. Access the InTouch+ platform (<https://intouchplus.iaea.org>):
  - Persons with an existing NUCLEUS account can sign in to the platform with their username and password;
  - Persons without an existing NUCLEUS account can register [here](#).
2. Once signed in, prospective participants can use the InTouch+ platform to:
  - Complete or update their personal details under ‘Complete Profile’ and upload the relevant supporting documents;
  - Search for the relevant event under the ‘My Eligible Events’ tab;
  - Select the Member State or invited organization they want to represent from the drop-down menu entitled ‘Designating Authority’ (if an invited organization is not listed, please contact [InTouchPlus.Contact-Point@iaea.org](mailto:InTouchPlus.Contact-Point@iaea.org));
  - If applicable, indicate whether financial support is requested, complete the relevant information ; and upload the **Grant Application Form (Form C)**;
  - Based on the data input, the InTouch+ platform will automatically generate the Participation Form (Form A)
  - Submit their application.

Once submitted through the InTouch+ platform, the application, together with the auto-generated and uploaded form(s), will be transmitted automatically to the required authority for approval. If approved, the application, together with the applicable form(s), will automatically be sent to the IAEA through the online platform.

For additional information on how to apply for an event, please refer to the [InTouch+ Help](#) page. Any other issues or queries related to InTouch+ can be sent to [InTouchPlus.Contact-Point@iaea.org](mailto:InTouchPlus.Contact-Point@iaea.org).

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency’s Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. The IAEA may also use the contact details of Applicants to inform them of the IAEA’s scientific and technical publications, or the latest employment opportunities and current open vacancies at the IAEA. These secondary purposes are consistent with the IAEA’s mandate. Further information can be found in the [Data Processing Notice](#) concerning the IAEA InTouch+ platform.

## Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made via InTouch+ platform, by uploading the **Grant Application Form (Form C)** together with the submission of the application, **by 7 April 2025**.

## Venue

The event will be held at the Vienna International Centre (VIC) where the IAEA's Headquarters are located. Participants must make their own travel and accommodation arrangements.

General information on the VIC and other practical details, such as a list of hotels offering a reduced rate for IAEA participants, are listed on the following IAEA web page:

<https://www.iaea.org/events>.

Participants are advised to arrive at Checkpoint 1/Gate 1 of the VIC one hour before the start of the event on the first day in order to allow for timely registration. Participants will need to present an official photo identification document in order to be admitted to the VIC premises.

## Visas

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

## Organization

### Scientific Secretary

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Subsequent correspondence on scientific matters should be sent to the Scientific Secretary/Secretaries and correspondence on other matters related to the event to the Administrative Secretary.