



Atoms for Peace and Development

الوكالة الدولية للطاقة الذرية
国际原子能机构
International Atomic Energy Agency
Agence internationale de l'énergie atomique
Международное агентство по атомной энергии
Organismo Internacional de Energía Atómica

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In reply please refer to: **EVT2103964**
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The Secretariat of the International Atomic Energy Agency (IAEA) presents its compliments to the IAEA's Member States and has the honour to draw their attention to the **Russian Federation–IAEA Advanced Nuclear Energy Management School** (hereinafter referred to as "event") to be held in Sochi, Russian Federation, from **23 to 27 May 2022**.

The purpose of the event is to provide training on topical subjects related to nuclear energy to support senior managers in the nuclear sector in enhancing the managerial and leadership competencies essential for establishing, expanding and managing national nuclear energy programmes. The attached Information Sheet provides further details of the event.

The event will be held in English.

Member States are invited to designate one or more participants to represent the Government at this event. Member States are strongly encouraged to identify suitable women participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event. The application for financial support should be made at the time of designating the participants using the attached Grant Application Form (Form C).

It should be noted that compensation is not payable by the IAEA for any damage to or loss of personal property. The IAEA also does not provide health insurance coverage for participants in IAEA events. Arrangements for private insurance coverage on an individual basis should therefore be made. The IAEA will, however, provide insurance coverage for accidents and illnesses that clearly result from any work performed for the IAEA.

Designations should be submitted to the IAEA through the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) not later than **28 February 2022** using the attached Participation Form (Form A). Completed and authorized Participation Forms should be sent either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Copies should be sent by email to the Scientific Secretary of the event, Ms Tea Bilic Zabrc, Division of Planning, Information and Knowledge Management, Department of Nuclear Energy (Email: T.Bilic-Zabrc@iaea.org), and to the Administrative Secretary, Mr Nixon Paul Pereppadan (Email: N.P.Pereppadan@iaea.org). The Scientific Secretary of the event will liaise with the participants directly concerning further arrangements, including travel details, as appropriate, once official designations have been received.

Should Governments wish, in addition, to appoint one or more observers to assist and advise the designated participants, they are kindly requested to inform the IAEA of the names and contact details of any such observers by the above date. In accordance with the established rules, Governments are expected to bear the cost of attendance of any observers they may send to IAEA events. Compensation is not payable by the IAEA for any damage to or loss of observers' personal property or for illness, injury or death occurring while travelling to or in connection with their attendance at IAEA events.

The Secretariat of the International Atomic Energy Agency avails itself of this opportunity to renew to the IAEA's Member States the assurances of its highest consideration.



2022-01-14

Enclosures: Information Sheet
 Participation Form (Form A)
 Grant Application Form (Form C)



Russian Federation–IAEA Advanced Nuclear Energy Management School

Hosted by the

Government of the Russian Federation

through the

Rosatom Technical Academy

Sochi, Russian Federation

23 - 27 May 2022

Ref. No.: EVT2103964

Information Sheet

Introduction

Recognizing that the management of nuclear energy facilities over their lifecycles is challenging and complex, and that it requires both technical and managerial knowledge specific to the nuclear sector, the International Atomic Energy Agency (IAEA) has developed the Advanced Nuclear Energy Management School (hereinafter referred to as ‘event’) programme, which focuses on the managerial and leadership competencies that are required to support, lead and implement national nuclear energy programmes.

This is a one-week learning event designed to enhance leadership and management competencies essential to supporting nuclear infrastructure development in countries considering, embarking on, or expanding national nuclear power programmes. The event is aimed at providing senior leaders and managers in the nuclear sector with knowledge and understanding of some of the key issues and challenges associated with the management and leadership of nuclear energy programmes. This will be done through providing a broad international perspective coupled with the IAEA’s specific knowledge on areas such as nuclear infrastructure development, workforce planning for nuclear organizations, nuclear safety, security and safety culture, principles of stakeholders’ involvement and public communication for nuclear technology and similar.

As a pre-requisite for the school, every nominee is asked to enrol and complete a pre-training course and pass the test on the IAEA’s Cyber Learning Platform for Nuclear Education and Training (CLP4NET) in order to be considered for the final selection.

The format of the event includes presentations, panel discussions, case studies and informal networking activities.

Objectives

The purpose of the event is to provide training on topical subjects related to nuclear energy to support senior managers in the nuclear sector in enhancing the managerial and leadership competencies essential for establishing, expanding, and managing national nuclear energy programmes.

Target Audience

The event is intended for senior managers and leaders working in the nuclear sector or entering the nuclear sector.

Presentation sessions, panel discussions, and case studies will be organized during which participants are expected to actively contribute by sharing information on their experience, national practices and challenges in the area of developing, expanding and managing national nuclear programmes.

Applicants should have an appropriate technical background with an adequate understanding of nuclear fundamentals and solid managerial experience of working either in the government, nuclear education, or the nuclear sector.

Working Language(s)

English

Expected Outputs

The event will cover a range of specific subjects related to managing and leading national nuclear energy programme, and will include lectures, panel discussions and case studies.

Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority, etc.) for onward transmission to the IAEA by **28 February 2022**. Participants who are members of an organization invited to attend are requested to send the **Participation Form (Form A)** through their organization to the IAEA by above deadline.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made using the **Grant Application Form (Form C)** which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by **28 February 2022**.

Visas

Participants who require a visa to enter Russian Federation should submit the necessary application as soon as possible to the nearest diplomatic or consular representative of Russian Federation.

IAEA Contacts

Scientific Secretary

Ms Tea Bilic Zabric

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AUSTRIA

Email: T.Bilic-Zabric@iaea.org

Tel.: +43 1 2600 24497

Administrative Secretary

Mr Nixon Paul Pereppadan

Department of Nuclear Energy
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA

Tel.: +43 1 2600 22896/22876

Fax: +43 1 26007

Email: N.P.Pereppadan@iaea.org

Subsequent correspondence on scientific matters should be sent to the Scientific Secretary/Secretaries and correspondence on other matters related to the event to the Administrative Secretary.

Event Web Page

Please visit the following IAEA web page regularly for new information regarding this event:
www.iaea.org/events/EVT2103964

Participation Form

Russian Federation–IAEA Advanced Nuclear Energy Management School

Sochi, Russian Federation

23 to 27 May 2022

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary, Ms Tea Bilic Zabrc (Email: T.Bilic-Zabrc@iaea.org) and to the Administrative Secretary, Mr Nixon Paul Pereppadan, (Email: N.P.Pereppadan@iaea.org).

Participants who are members of an invited organization can submit this form to their organization for subsequent transmission to the IAEA.

Deadline for receipt by IAEA through official channels: 28 February 2022

Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms
Institution:		
Full address:		
Tel. (Fax):		
Email:		
Nationality:	Representing following Member State/non-Member State/entity or invited organization:	
If/as applicable:		
Do you intend to submit a paper?	Yes	No
Would you prefer to present your paper as a poster?	Yes	No
Title:		

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. Further information can be found in the [Data Processing Notice](#) concerning IAEA InTouch+ platform.

Grant Application Form

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Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms:
Mailing address:		Tel.:
		Fax:
		Email:
Date of birth (yyyy/mm/dd):		Nationality:

1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended	
			from	to

2. Recent employment record (starting with your present post):

Name and place of employer/ organization	Title of your position	Type of work	Years attended	
			from	to

3. Description of work performed over the last three years:

4. Institute's/Member State's programme in field of event:

Date: _____ **Signature of applicant:** _____

Date: _____ **Name, signature and stamp of Ministry of Foreign Affairs,
Permanent Mission to the IAEA or National Atomic Energy
Authority**
